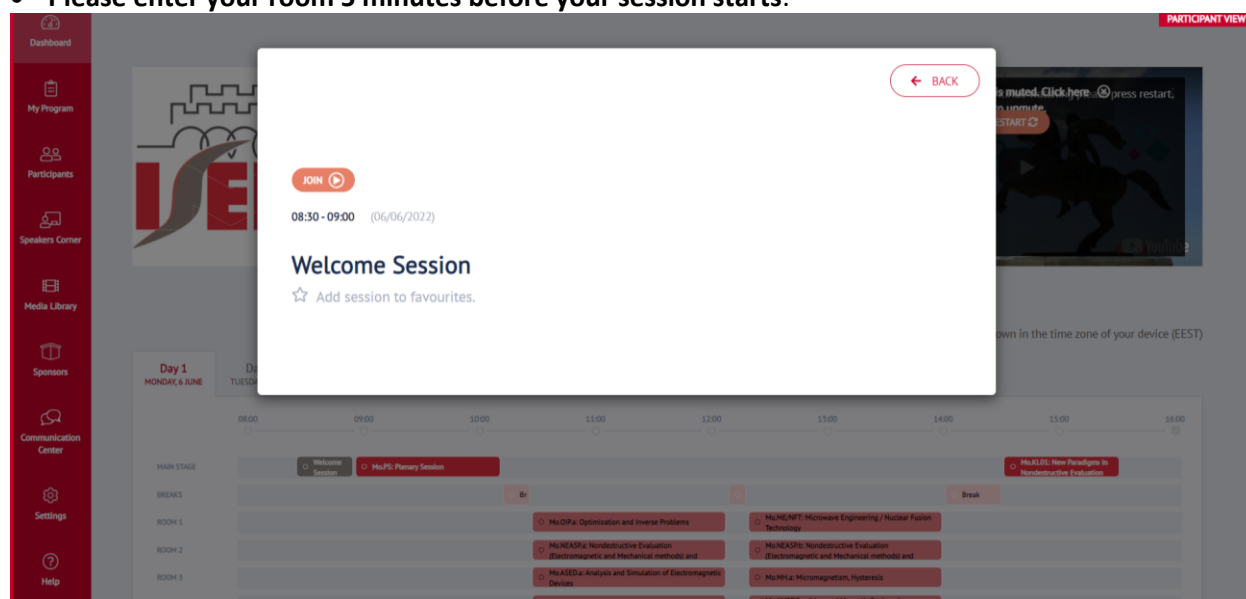


20th International Symposium on Applied Electromagnetics & Mechanics **ONLINE 5-8.06.2022 | Thessaloniki, Greece**

Guidelines for Chairs

Join your session

- To join the session of which you are a Chair, you do it as a regular participant by clicking the **JOIN** button on the desired session, which will appear 5 minutes before it officially starts according to the timetable.
- **Please enter your room 5 minutes before your session starts.**



Inside the room

- Once you will hit the JOIN button, you will be redirected to a **ZOOM** room, where all the zoom features are applying.
- A moderator from our team will be waiting for you in the room. He/she will be there to assist you whenever you will need help.

Your role as a Chair

- As a Chair you are responsible for keeping the time schedule of the session and coordinate the discussion after the end of the presentations.
- Keep in mind that Oral presentations are allocated 15' for presentation and 5' for discussion.
- You introduce and give the floor to the speakers.
- You regulate the flow of the session.

If you have any questions, please get in touch with our friendly isem2022@symvoli.gr

Happy conferencing!
ISEM2022 team