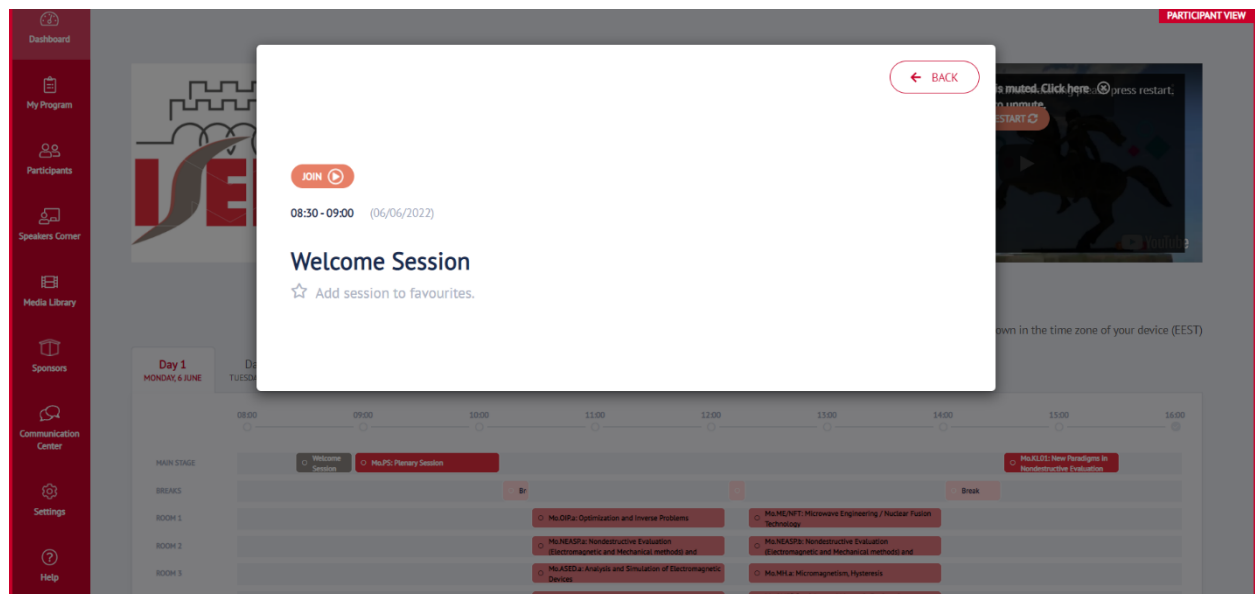


# 20th International Symposium on Applied Electromagnetics & Mechanics ONLINE 5-8.06.2022 | Thessaloniki, Greece

## Guidelines for Speakers

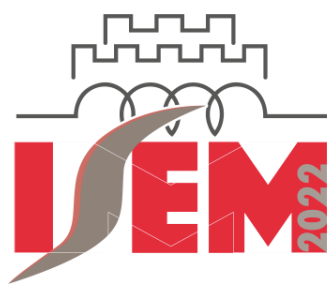
### Join your session

- To join the session of which you are a Speaker, you do it as a regular participant by clicking the **JOIN** button on the desired session, which will appear 5 minutes before it officially starts according to the timetable.
- **Please enter your room 5 minutes before your session starts.**



### Inside the room

- Once you hit the JOIN button, you will be redirected to a **ZOOM** room, where all the zoom features are applying.
- A moderator from our team will be waiting for you in the room. He/she will be there to assist you whenever you will need help.
- A chair will also be there to regulate the flow of the session. He/she will introduce you to the audience and give you the floor when it is time for your presentation to take place.

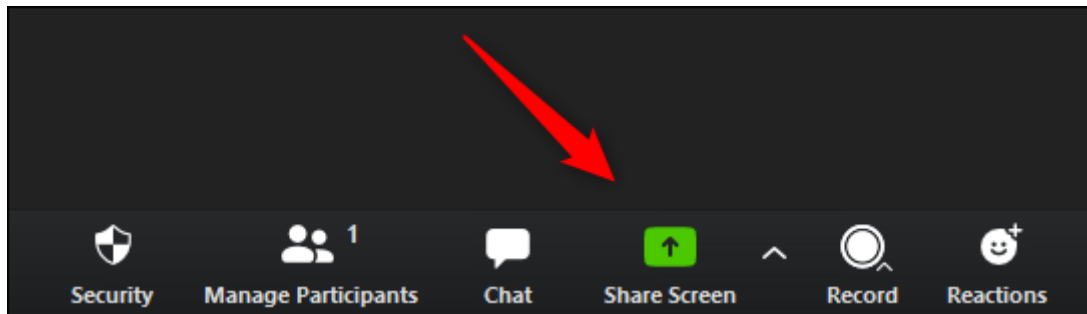


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### Your role as a Speaker

- Keep in mind that **Oral presentations are allocated 15' for presentation and 5' for discussion**. You can prepare your ppt file and be ready to **Share screen** in the zoom platform when it is time for your presentation.

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- Please try to respect the time schedule.
- You can take questions from the audience after the end of your presentation or after the end of all the presentations. The chair will be there to regulate the flow.

If you have any questions, please get in touch with our friendly [isem2022@symvoli.gr](mailto:isem2022@symvoli.gr)

Happy conferencing!  
ISEM2022 team